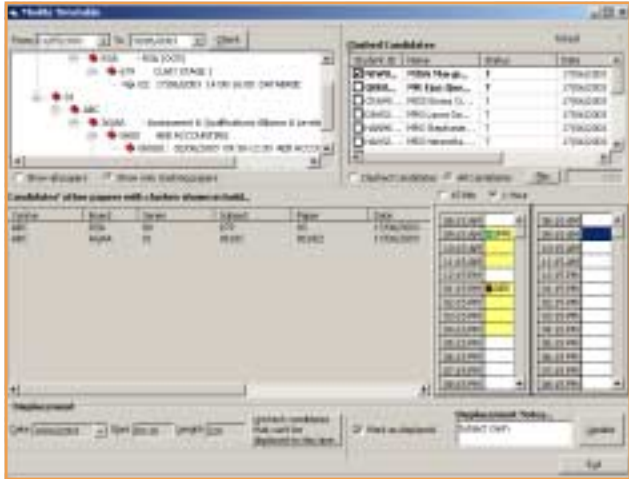




F.E. Exam Seating Module

The Examination Seating Module (ESM) provides a facility to manage the complex and time consuming tasks associated with the organisation of examinations. This Agresso QLS module is an essential labour saving tool for Examination Officers which automates the process of resolving clashes, organising seating for candidates and the production of reports such as seating plans and candidate timetables.

The ESM is integrated to other data in Agresso QLS including examination and paper definitions, candidate entries and room definitions. All data on paper dates and times, whether imported via EDI or through direct data entry, is utilised to assist in the process.



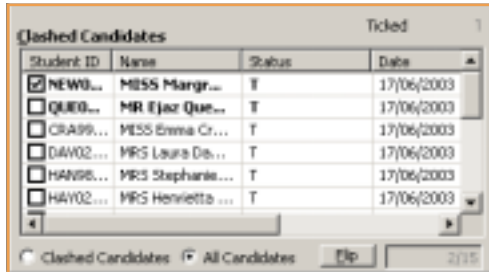
Examination Clashes

This complex task can be broken down into three main areas:

- Resolving examination clashes
- Organising examinations
- Producing supporting documentation for candidates, invigilators and examination officers

The Modify Timetable form identifies candidate clashes and allows the user to resolve clashes by changing (displacing) the dates and/or times of the paper settings for that candidate.

This section displays the papers to be modified for the selected date range. Depending on the radio button selection, the papers displayed can be either all papers or just those where there are clashes.



This section is used to view the candidates for the chosen paper. Depending on the radio button selection, either all candidates are displayed or just those candidates with clashes. Candidates with clashes are shown in bold.

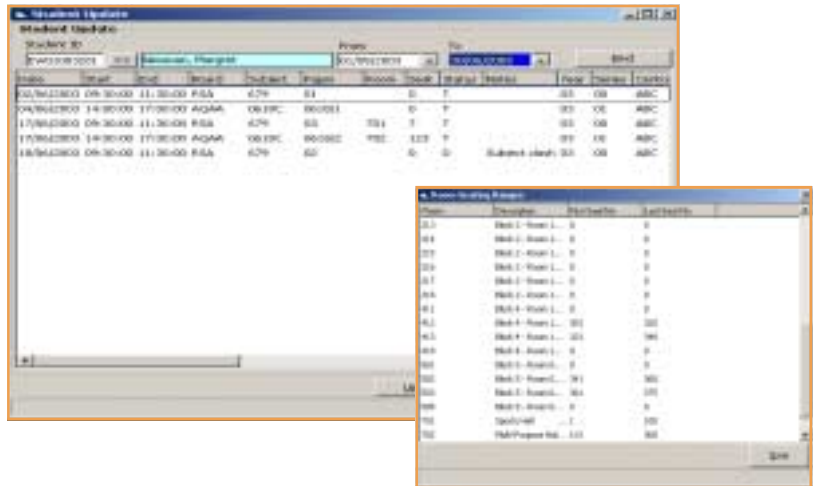
This part of the form shows all other papers for the selected candidate(s) on both the same day and succeeding day of the chosen paper. These are also displayed in graphical form for ease of use. Choosing a timeslot in the planner updates the displacement section. Selecting 'Update' then displaces the candidate(s) to the new date and time. Notes can be added where necessary. This can also be used to allocate additional time for candidates with special requirements.



Viewing and updating candidate details

Using this, candidate details, including paper dates, times and displacement times, can be reviewed and edited.

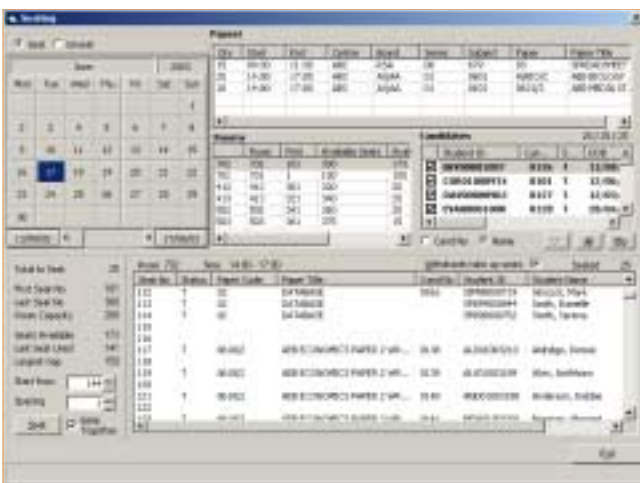
The ESM allows any room to be flagged as available for examinations. This also allocates a seating range to each of those rooms.



Seating Candidates

This form allows users to allocate candidates to a room and seat number. Seating arrangements can be totally user defined to ensure the seating plan fully maximises the capacity of the room whilst fulfilling awarding body requirements such as spacing of candidates. Available space is readily highlighted so that additional unseated candidates can be accommodated.

By choosing the 'Seat' radio button all unseated candidates are displayed, whilst when choosing the 'Unseat' radio button all seated candidates are displayed.



A full range of relevant reports written in Crystal is available to support this process including:

- Attendance Sheets
- Seating Labels
- Clash Reports
- Candidate Timetables
- Examination Schedules

Reports can either be printed to paper, or by utilising the power of Agresso QLX technology, analysed in the Agresso QLX grid.

