



# F.E. Education Maintenance Allowance

## Features:

- Agresso QL workbench display for ease of analysis and reporting
- Automated routines for generating aggregate EMA attendance data
- On-screen display of attendance for EMA students
- Crystal reporting of attendance data
- Definition and maintenance of Study Plans

The Education Maintenance Allowance (EMA) Module has been designed to assist colleges with the recording, analysis and reporting requirements associated with the EMA initiative. It forms part of a suite of software designed to manage Student Support including Additional Learning Support, Student Loan Company and Financial Aid. This module includes automated processes for aggregating and analysing attendance data collected within the Agresso QLS Registers module. This can then be viewed on-screen or via hardcopy reports. In addition, study patterns can be defined and attached to EMA students via their areas of study. The module utilises Agresso's powerful workbench technology to display data in grid format.

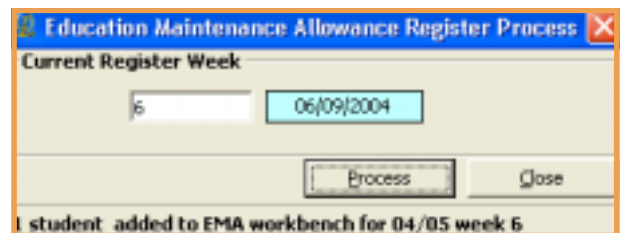
## The EMA Workbench

Student ID	Duration	Payment	Date of Birth	Academic Period	Agresso Code	Agresso Period	Course Title	Register Week	Percentage Attended
448020044	Adult	11kg	05/07/71	04/05	402ND... SA	40	Geography	6	100.00
448020045	Adult	11kg	05/07/71	04/05	402ND... SA	40	Geography	6	100.00
448020046	Adult	11kg	05/07/71	04/05	402ND... SA	40	Geography	6	100.00
448020047	Adult	11kg	05/07/71	04/05	402ND... SA	40	Geography	6	100.00
448020048	Adult	11kg	05/07/71	04/05	402ND... SA	40	Geography	6	100.00
448020049	Adult	11kg	05/07/71	04/05	402ND... SA	40	Geography	6	100.00
448020050	Adult	11kg	05/07/71	04/05	402ND... SA	40	Geography	6	100.00
448020051	Adult	11kg	05/07/71	04/05	402ND... SA	40	Geography	6	100.00
448020052	Adult	11kg	05/07/71	04/05	402ND... SA	40	Geography	6	100.00
448020053	Adult	11kg	05/07/71	04/05	402ND... SA	40	Geography	6	100.00
448020054	Adult	11kg	05/07/71	04/05	402ND... SA	40	Geography	6	100.00
448020055	Adult	11kg	05/07/71	04/05	402ND... SA	40	Geography	6	100.00
448020056	Adult	11kg	05/07/71	04/05	402ND... SA	40	Geography	6	100.00
448020057	Adult	11kg	05/07/71	04/05	402ND... SA	40	Geography	6	100.00
448020058	Adult	11kg	05/07/71	04/05	402ND... SA	40	Geography	6	100.00
448020059	Adult	11kg	05/07/71	04/05	402ND... SA	40	Geography	6	100.00
448020060	Adult	11kg	05/07/71	04/05	402ND... SA	40	Geography	6	100.00

The EMA Workbench displays details of EMA students, the registers to which they are attached and their aggregate attendance for any chosen week. The data can be filtered by a range of criteria including Student ID, week number and study pattern and can then be transferred to the EMA portal for claiming allowances. All data can be exported to Excel or viewed via hardcopy reports. This workbench can also be used to record and track the award of any allowance or bonus.

An automated routine calculates attendance for all students eligible for EMA. This is based on a flag which indicates which registers should be included in this process and an EMA number which is held against the student's biographical record. A forward marking process is available to support 'absence hotlines'.

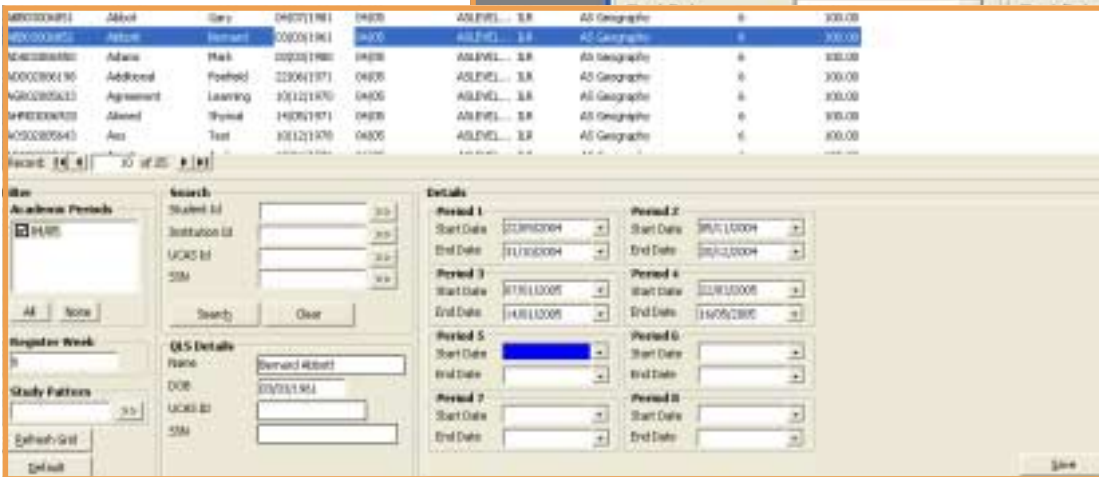
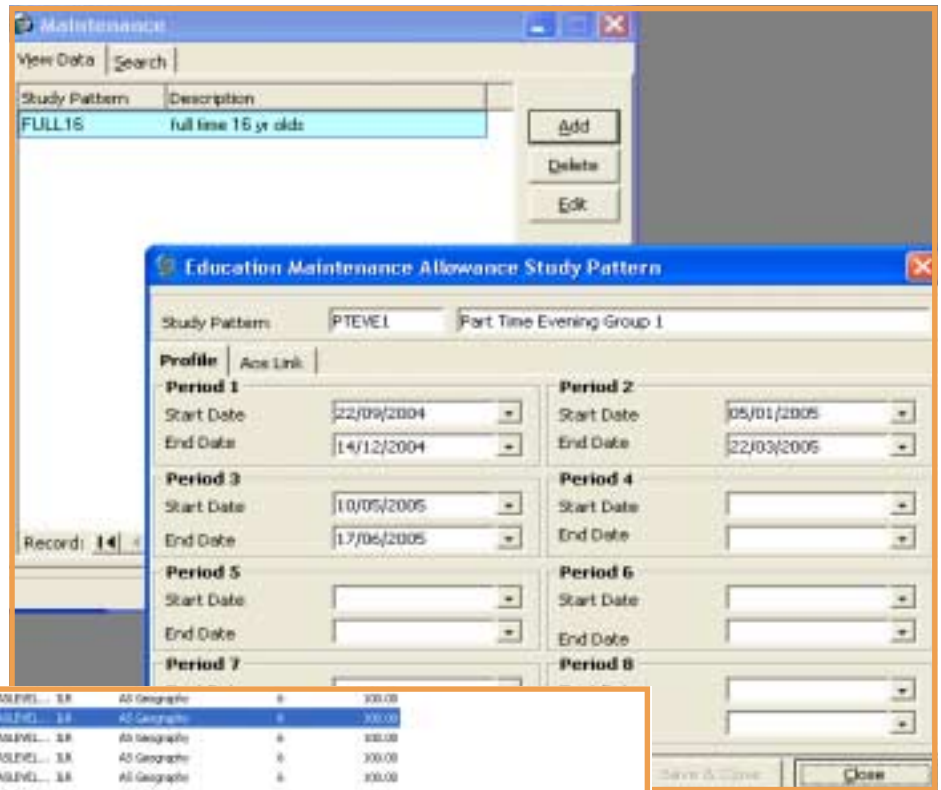
This will allow users to enter 'authorised absence' against students which cannot be overwritten by standard attendance marking processes but only by authorised users.



## Study Plans

Study Plans can be defined according to the DfES enrolment data segment. Up to 8 study periods can be defined for each Study Plan

These study plans can be mapped to areas of study and through this attached to EMA students. These can be viewed via the Study Plan Workbench and amended for each individual student.



## Reports

A range of reports are provided using Crystal reports including those students meeting/not meeting EMA conditions and EMA registers not marked.

