

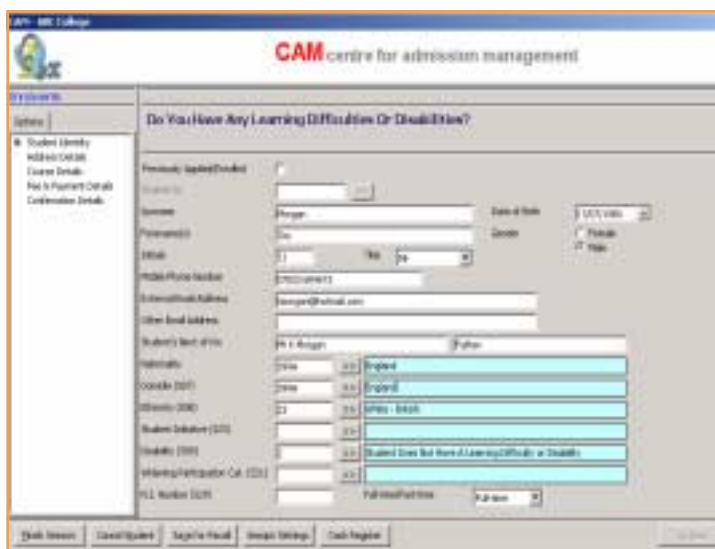


Features:

- Rapid and accurate admission processing
- Latest technology including XML
- Highly customisable to college/management requirements
- College defined process and workflow
- Customisable for different groups of users
- Direct or MIS controlled update
- User friendly with 'telesales' style prompts
- User maintained pop ups
- Postcode database integration
- Curriculum database search and selection
- Save and recall facility
- Online credit card payments/cash handling
- Learning agreements

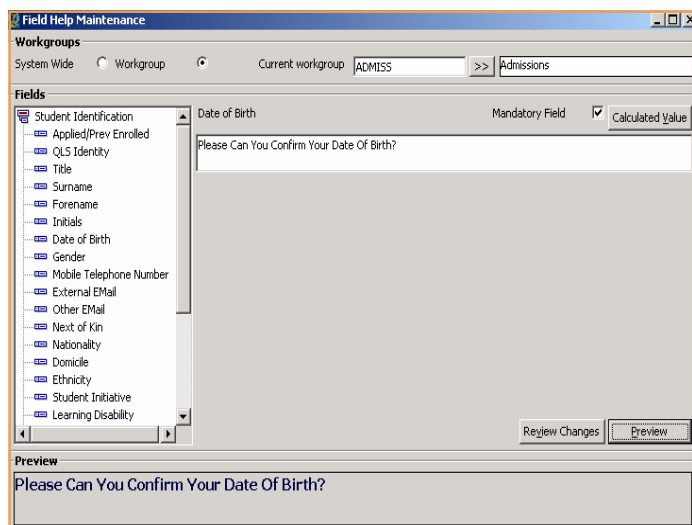
CAM provides institutions with the facility to rapidly and accurately deal with student enquiries, applications and enrolments. It is based upon, but not restricted to, a Telesales/Call Centre environment. It is very flexible and can be tailored to the requirements of any institution, different groups of users and individuals.

CAM can be customised to the requirements of different groups of users. The module enables the capture of student biographical & address data, previous institutions & entry qualifications, course details, fee processing and all related correspondence. However, the data input screens available can be selected, and ordered, as required. For example, a college may decide that a particular group of users will not take information on Qualifications on Entry or Previous Institutions. Defaults can also be set for different users, e.g. the department code, whether prompts are required, and whether direct update of the database is allowed. As a result, institutions can decide exactly what student information they want to capture and can control the speed of the process. They can also be in command of the level of responsibility given to different departments or groups of users. Information obtained can be held in Checkpoint for validation and authorisation by MIS or the database can be updated directly.



If a student has applied or enrolled previously, a lookup can be used to retrieve the student's details and ID. Also, CAM can be set to search for potentially matching records, when entering student details, and this ensures that no duplication occurs.

CAM is very user friendly and requires little, or no, training. Every field has an optional text facility, which can be defined according to requirements. This feature can be used to create 'telesales' style prompts to assist the user and ensure that the correct information is obtained. The texts can be written to offer varying levels of support to different groups of users.



The integration of a postcode database system, QAS Quick Address or AFD, also increases speed and accuracy. The use of pop ups also adds to the simplicity of the process and ensures that the correct information and codes are entered. They can be defined according to needs by selecting or removing codes. For example, domicile can be restricted to a limited number of most likely options, thus helping the user to quickly find the correct code.

CAM also offers a detailed curriculum database search facility and the resulting course search table can be designed to the College's requirements. Defaults can be set to add speed and accuracy and to control the information entered by the user. For example, defaults can be set for the academic period, course details, and number of curriculum levels.

**Sessional Search**

**Filter Criteria**

Academic Period: 01/02 >> Academic Year 2001/2002  
 Area of Study: [ ] AoS Period: [ ]  
 Description: [ ]

Search... Clear

**Search Results**

academic period	aos code	aos period	description	places	max	year	dept	start date	end date	AOS Type
01/02	Q2VDANCE	001	GCSE Dance	13	20		ART	10/09/2001	30/06/2002	Q
01/02	Q2VMEDT	009	C&G 7700 Media Techniques Evening	6	20	1	ART	01/10/2001	17/06/2002	Q
01/02	Q2VPHOT	107	C&G Photography Part 1	5	22		ART	08/09/2001	26/06/2002	Q
01/02	Q2VPOT	007	GCSE Pottery	34	40		ART	09/09/2001	26/06/2002	Q
01/02	Q3AART	101A	GCE AS Level Art Group A	20	30	1	ART	01/09/2001	30/06/2002	Q
01/02	Q3AART	101B	GCE AS Level Art Group B	15	30	1	ART	01/09/2001	30/06/2002	Q
01/02	Q3ADANCE	107	GCE AS Level Dance PTD Year 1	6	20		ART	10/09/2001	30/06/2002	Q
01/02	Q3AMEDS	101A	GCE AS Level Media Studies Group A	13	30	1	ART	01/09/2001	30/06/2002	Q
01/02	Q3AMEDS	101B	GCE AS Level Media Studies Group B	14	30	1	ART	01/09/2001	30/06/2002	Q
01/02	Q3GART	001	GNVQ Advanced Art And Design Year 1	11	40	1	ART	01/09/2001	30/06/2002	Q
01/02	Q3GART	002	GNVQ Advanced Art And Design Year 2	47	50	2	ART	01/09/2001	30/06/2002	Q
01/02	Q3VNDPA	101	BTEC National Diploma In Performing Arts	8	20		ART	10/09/2001	30/06/2002	Q

Record: 10 of 12

**Fee Breakdown**

Fixed Fees		Hourly Fees		Additional/Waivers			
Amount	Description	Amount	Description	Adjustment	Description	Adj. Type	Amount
£199.00	Tuition Fee			Additional	Examination Fee	Fixed	95
				Additional	Registration Fee	Fixed	10

The 'save for recall' facility in CAM allows information entered to be saved, at any stage in the process, and a reference number is issued. This information can then be quickly recalled when required, hence offering a professional service and avoiding unnecessary repetition. A different user could also quickly resume the admission process.

CAM provides a break down of applicable fixed and additional fees, which can be amended on line if required. Credit card, cheque and cash payments can be processed in the cash register and receipts can be issued. Using XML, a variety of learning agreements can also be incorporated, to a college's requirements. At the final confirmation stage, a unique student identification number is instantly issued for new students.

**Fee & Payment Details** YOU ARE DEALING WITH: Tim Morgan

Status	Areas of Study	Tuition Amount	Additional	Waivers	Amount Due
✓	Q3GART [001] GNVQ Advanced Art And Design Year 1	£199.00	£105.00	£-199.00	£105.00
✓	Q1VFAID [009A] First Aid Certificate September	£25.00	£25.00	£-25.00	£25.00

Buttons: Amend Fee, Instalment Setup, Cash Breakdown, Print Receipt

**Overall Totals**

Total Tuition	£224.00	Total Additions	£130.00	Total Waivers	£-224.00	Total Due	£130.00	Amount Taken	£0.00
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Buttons: Save for Recall, Session Settings, Cash Register, Go Back, Proceed

