



Course Aim

The aim of this course is for the users to be able to receive student GTTR details and be able to process the decisions and send the files back to GTTR. To have full understanding of the GTTR module and the links to other parts of the admission process.

Pre-requisites

The delegate should be involved in the admissions process and have attended a desk top navigation course.

Suggested Attendees

This course is intended for any staff involved in the admissions process.

Course Content

- **GTTR Definitions**
The setting up of the parameters, standard offer codes and abbreviations.
- **Course Maintenance**
The linking between GTTR and the curriculum module.
Course/Vacancy Details.
Course/Campus Validation.
- **GTTR Applications**
Processing the UFILEOUT files and transactions.
- **GTTR Transaction Processing**
Making decisions on the student's application.
User Batch Management.
Correcting course codes.
Institution Transactions.
Generating the GTTR FILEIN.
- **Other GTTR Processes**
Student Transaction History.
GTTR Application Cycle Rollover.

Course Objectives

The attendee will obtain an understanding of how the GTTR files are received, processed and transmitted back to GTTR. Will have a full understanding of the set up that needs to be done to maintain the GTTR module.

Methodology

"Hands on" training provided by the course leader to reinforce all aspects of the training.

Duration

1 day
From 10.00 a.m. - 16.30 p.m.

Location

Agresso's Swansea Training
Centre or customer site

Cost

POA - dependant on location.

