

## Course Aim

A number of new reports have been developed covering Agresso QL Students curriculum, enrolments, ISR and fee taking. These will be presented, together with an overview of document production and external reporting from Agresso QL Students.

## Pre-requisites

The attendee should previously have attended the Agresso QL Students Desktop Navigation Training course and should have an understanding of Agresso QL Students procedures.

## Suggested Attendees

Those who are actively involved in the production of the Agresso QL Students system analysis reports and audit of data entry.

## Course Content

- **Bulk Document Production**  
Production of labels, letters, etc. en masse
- **Duplicate Student Identification and Merging**  
Targeting and rectification of duplicate enrolments
- **Area of Study Definition Reports**  
Curriculum data entry audit reports
- **Area of Study Sessional Reports**  
Curriculum sessional data entry audit reports
- **Enrolment Reports**  
New student reporting suit
- **Completion and Outcome Report**  
Aggregate ISR completion accumulation
- **Fee Batch Reports**  
Reconciliation reports
- **Entity Relationship Overview**  
Entity relationship diagram provided with explanation

## Course Objectives

The attendee will be able to maximise the use of standard reports within Agresso QL Students with "hints & tips" on effective use of document production. An overview of how to link to third party reporting tools with the aid of entity relationship diagrams will also be covered.

## Methodology

The theoretical overview to support the reporting facilities within Agresso QL Students both internally and via third party tools will be explained, followed by "hands on" tasks provided by the Seminar Leader to reinforce all aspects of the course.

### Duration

1 day  
From 10.00 a.m. - 16.30 p.m.

### Location

Agresso's Swansea Training  
Centre or customer site

### Cost

£350 & VAT per delegate per day.