



The Purchase Contract System Incorporating Distributed Requirements and Stock

Course Aim

The aim is to demonstrate the efficiency of the procurements system that will incorporate the Purchase Order Processing Supplier contract system linked to individual product codes or a product catalogue. This is then linked to the Requirements system which acts as a distributed first phase order system for individual departmental users flowing into a centralised Purchasing Department for order amalgamation.

Pre-requisites

Attendees must have attended a Desk Top Navigation course and be responsible for the decision making for the procurements of an organisation

Suggested Attendees

This course has been designed for Purchasing Managers to aid in the streamlining of their procurements process.

Course Content

- **Introduction to POP Contract Maintenance.**
A description of the basic POP Contract set-up and elements within the contracts, incorporating specific suppliers.
- **Workgroup Security**
Linking contracts to individual workgroups, and the use of the workgroup hierarchy.
- **Setting up Contract Product Codes**
Setting up one or more individual product codes as contract products.
- **Introduction to the Product Catalogue**
Setting up the product group hierarchy to use with the contract system
- **Introduction to Requirements Entry and Amalgamation.**
The distributive Requirements entry system and amalgamation to produce Purchase Orders incorporating the contract system.
- **POP Requests.**
The use of Contracts within the POP request system.

Course Objectives

To enable Purchase Managers maximise the procurements system within AGRASSO QLF.

Methodology

A theoretical overview of how the contract system will work, with "hands on" tasks provided by seminar leader to reinforce all aspects of the course.

Duration

1 day
From 10.00 a.m. - 16.30 p.m.

Location

Agresso's Swansea Training
Centre or customer site

Cost

POA - dependant on location.

