



All cash input of any type, in the Agresso QL System, is done via the Cash Book module.

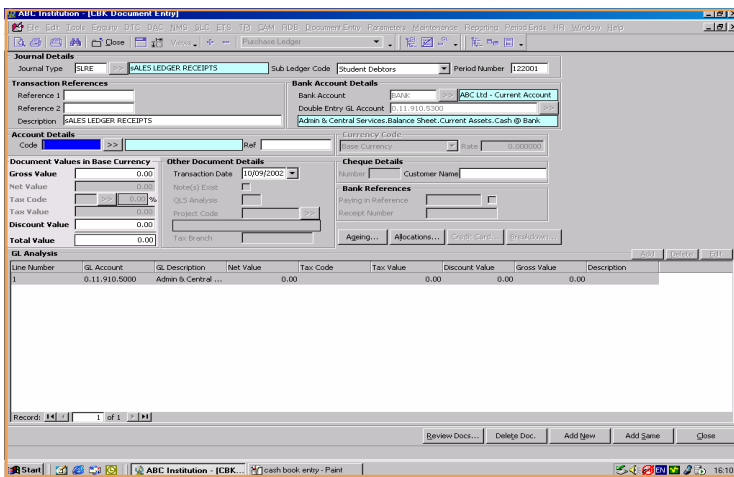
SECURITY ACCESS

The user's security level will determine what that user can have access to, e.g:

- ◆ Department
- ◆ Sub Ledger
- ◆ Access for purposes of Enquiry
- ◆ Access to post documents
- ◆ Bank Accounts

In line with all Agresso QL modules, the cash Book module ensures that users cannot access to post information to any structure in the General Ledger for which they do not have the authority.

Additionally, the security features offered by the System Module ensure that critical processes cannot be accidentally accessed or started.



USER-DEFINED POSTINGS

All types of postings have their rules defined by the user. Any type of transaction can be defined with any processing requirements attached. This allows screens to be defined by users that can enter all types of transaction. Examples are petty cash vouchers, expense reimbursements, one-off payments, cash receipting etc.

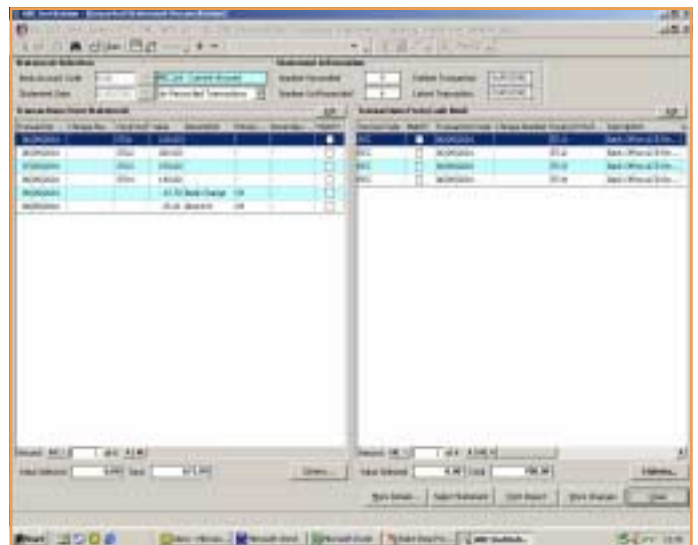
MULTIPLE ACCOUNT TYPES

Agresso QL allows multiple account types to be set up in the cash book module. This allows for bank accounts, petty cash accounts, tills, interest bearing accounts and others.

This philosophy allows floats and petty cash to be handled by a consistent interface. Where a real third party bank account does exist, it can be reconciled both manually and automatically to the respective Agresso QL Cash Book account.

The Cash Book allows values to be transferred between accounts. This is used for the normal transfer of funds between bank accounts, but as it also allows the input of paying in slip numbers it can also be used for till banking and reconciliation.

All aspects of a real bank account can be replicated in Agresso QL, e.g. interest rates, clearing days etc and cash flow can be accurately forecasted. This is done in conjunction with the Accounts Receivable and Accounts Payable modules.



CREDIT CARDS

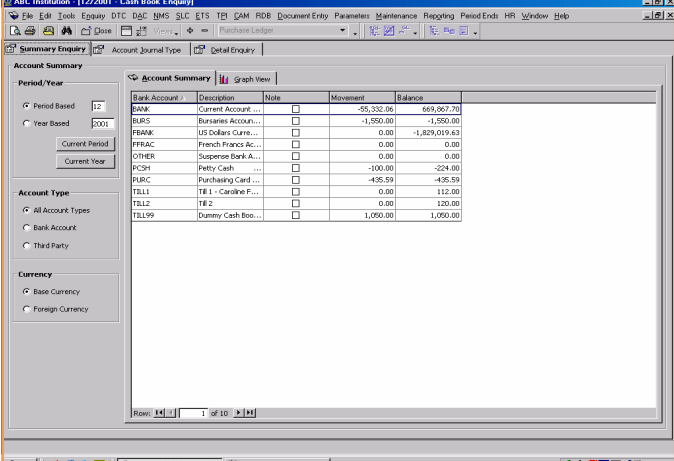
All standard credit card receipts can be identified and summarised within the system. The information that is required by each credit card company is recorded upon receipt. The necessary controls and features are provided to allow users to state which paying in slip number against which any transaction is recorded. A maximum number of receipts on any one paying in slip can be set by the user.

BANK CHARGES

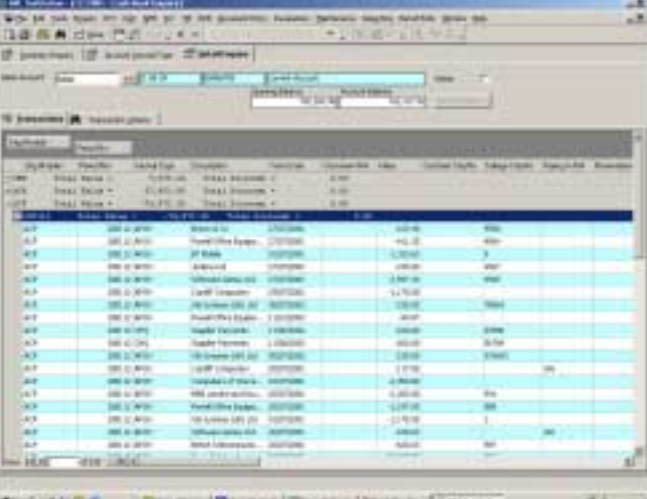
Bank charges can be input at the time of reconciliation, or with the input of any other transaction, including foreign currency entries. This allows for ease of use during manual reconciliation and also for the easy entry of commission charges, if they are known.

ENQUIRIES

Enquiries allow full drill-down from an individual account balance, or all balances of all accounts, to account summary by category of receipt and payment. From here each category can be selected and drilled down further to bank entry, e.g. paying in slip or credit transfer, and finally down to the individual transactions. All reconciliation statuses are shown at all stages



Bank Account	Description	Note	Movement	Balance
BANK	Current Account ...		-55,332.06	669,667.70
BUPC	Business Account...		-1,950.00	-1,950.00
FRANK	US Dollars Currb...		0.00	-1,829,919.63
FRFAC	French Francs Ac...		0.00	0.00
OTHER	Suspense Bank A...		0.00	0.00
PCSH	Petty Cash ...		-100.00	-224.00
PURC	Purchasing Card ...		-435.59	-435.59
TBL1	TBL 1 - Caroline F...		0.00	112.00
TBL2	TBL 2		0.00	120.00
TBL3P	Bummy Cash Inv...		1,000.00	1,000.00



Date	Description	Amount	Balance
2000-01-01	Bank Balance	1,000.00	1,000.00
2000-01-05	Bank Statement	1,000.00	2,000.00
2000-01-10	Bank Statement	1,000.00	3,000.00
2000-01-15	Bank Statement	1,000.00	4,000.00
2000-01-20	Bank Statement	1,000.00	5,000.00
2000-01-25	Bank Statement	1,000.00	6,000.00
2000-01-30	Bank Statement	1,000.00	7,000.00
2000-02-05	Bank Statement	1,000.00	8,000.00
2000-02-10	Bank Statement	1,000.00	9,000.00
2000-02-15	Bank Statement	1,000.00	10,000.00
2000-02-20	Bank Statement	1,000.00	11,000.00
2000-02-25	Bank Statement	1,000.00	12,000.00
2000-02-30	Bank Statement	1,000.00	13,000.00

REPORTING

Reporting can be carried out on exactly the same basis as the enquiry system. A full bank reconciliation's statement is available and it can also be broken down by category of banking.

STANDING PAYMENTS

All standing payments can be set up and applied as often as required. If the scheduler from the Systems Module is used, then the schedule for payment can be set up and fully automated

CHEQUE/PAYMENT CANCELLATION

Agresso QL reinstates all invoices, allocations, General Ledger postings etc, affected by the cancellation of any cheque or payment.

INTEGRATION TO THIRD PARTY SOFTWARE

In common with all Agresso QL Financials modules, the Cash Book will import payment/receipt data from any source. For instance, if a payroll is already established within an organisation, the payment figures can be imported and automatically posted by the Cash Book.

CASH MANAGEMENT

The Cash Book keeps a record of all uncleared items. Hence cash management is facilitated by the ability to forecast cleared funds accurately. Coupled with the ability to calculate the interest gained/charged on any account on a daily basis, the module helps to ensure the accurate management of funds.

BACS

Agresso QL provides a full credit transfer (BACS) sub module, which is used by the Cash Book, Accounts payable and Accounts receivable modules.